GUHSD: Driving Your Future

Ranked among the top 100 high schools in America by *U.S. News & World Report*, GUHSD is known as a leader in educational excellence. All nine traditional schools are comprehensive high schools accredited by the Arizona Department of Education and AdvancEd. Our highly qualified faculty members offer students a spectrum of unique educational opportunities allowing for accelerated learning to prepare students for higher education. Built on a philosophy of high expectations and continuous improvement, GUHSD maintains a reputation of excellence for:

- Most high schools ranked excelling in one district
- Student test scores that consistently meet or exceed state & national averages
- Graduation rates that exceed state norms
- Large array of Advanced Placement courses & accelerated learning opportunities
- College credit through dual enrollment opportunities
- Visual, Performing & Fine Arts programs
- Career & Technical Education courses
- Championship athletic programs
- Extracurricular activities & organizations
- Low drop-out rate

For more information, contact our district office:
7650 N. 43rd Avenue, Glendale, AZ 85301
623-435-6000

Or visit our website:
www.guhsdaz.org

This booklet was funded by grant dollars provided by West-MEC, a joint technical district partnering with West Valley school districts to provide excellence in career education.

GUHSD does not discriminate on the basis of race, color, national origin, gender, age or disability.
Message from the Superintendent

Dear Parents and Students,

High school is an exciting time for you in many ways. You will begin to think about possible careers and the training that is needed after high school. Our students will prepare themselves for college or other post-secondary education by taking the classes they need not just to graduate, but to move forward into satisfying, successful jobs.

The Glendale Union High School District provides many resources for you to use in the process of planning your future. The guidance counselors will assist you in planning your high school education plan. They are committed to meeting with you at least annually to build and update your education plan. The Bridges software program will provide the tools for career exploration and course planning. In the career center on campus you will find information about college admissions, scholarships and financial aid, military options, careers, and technical training opportunities for a wide variety of jobs. Annually, our schools host community college and university representatives, financial aid nights, and other special events to help you in your search for information about career pathways.

We look forward to working with you to have the best high school experience possible. Our graduates go on to achieve great success in life, and we are committed to doing everything we can to help you accomplish your career goals.

It is our intent to help all students identify their strengths and areas of interest, learn to set goals, and plan and prepare for a positive, productive adult life.

Our core values guide us on a daily basis in working with parents and students. Thank you for being involved with your school and for taking the time to read through this booklet. Please let us know how we can best assist you.

Sincerely,
Jennifer Johnson, Ed.D.
Superintendent
What is Career Development?

A research-based planning process that provides students the opportunity to assess their interests and skills, identify and explore careers, and develop a plan of action for a successful future.

Lack of focus and direction:
- Boredom is the #1 cause of student dropouts. - Civic Enterprise
- Average high school graduate takes 10 years to settle on a career. - Dr. Joanna Kister
- 80% of college-bound students have yet to choose a major. - Dr. Fritz Grupe, founder of mymajors.com
- 40% of students who start a four-year degree still have not earned a degree after year six. - College Board
- 26 is the average age of a community college student. - Maricopa Community College

Lack of satisfaction:
- 50% of Americans are dissatisfied with their jobs. - Gallup
- 66% of adults polled said that “if they could do it all over again, they would try to get more information about career options.” - Gallup

Post-secondary lack of direction & high expense:
- 50% of students who declare a major will change that major at least once. - Dr. Fritz Grupe, founder of mymajors.com
- The yearly cost of tuition at a public university in the United States averages $13,833. - Dr. Fritz Grupe, founder of mymajors.com
- College graduates earn $1,000,000 more over a lifetime compared to those with only a high school diploma. - Census Bureau & U.S. Dept. of Labor

Career Development:
- Dramatically reduces boredom because students see the connection between what they are learning & what they plan to do in the future
- Provides direction, relevance & purpose for education
- Increases student performance
- Decreases drop-out rates at high school & post-secondary levels
- Increases numbers of students completing programs of study

Career Development can save:
- Time
- Money

By allowing students to explore careers while in high school rather than during post-secondary education.
Students Gain
• An easier transition into high school
• Greater focus & direction (during and after high school)
• Relevant & meaningful classes
• Increased self-confidence
• More satisfaction with school
• Business & Industry experience through job shadowing & internships
• Opportunity to earn college credit for some high school classes (dual enrollment)
• A smoother transition into college, work, and life

Parents Gain
• Direct involvement in their children’s education
• Increased student success - every parent’s wish for a child
• Greater satisfaction with education received
• Increased student focus & direction in high school & college
• More informed decision making about programs of study, colleges, & funding

Business & Industry Partners Gain
• Opportunity to become involved in education
• More qualified & motivated workforce
• Quality resource for internships & job shadowing

Educators Gain
• Real world relevance for content areas
• Greater opportunity to know students’ strengths & interests
• Connections with local business & industry
• Increased parent involvement
• Increased career focus by students
• Improved classroom learning climate
• A higher graduation rate

Parents Gain
• Direct involvement in their children’s education
• Increased student success - every parent’s wish for a child
• Greater satisfaction with education received
• Increased student focus & direction in high school & college
• More informed decision making about programs of study, colleges, & funding

Benefits

Students are too young to decide on a career path.

Research shows that students who have a career path in mind perform higher on assessments, are more focused and satisfied with school, and complete post-secondary education.
Preparation for School, Work, Life

District Mission: To empower all students for the choices and challenges of the twenty-first century.
### Exploration 9th Grade

Students identify their skills, interests, and strengths and explore Bridges* Choices Planner for:

- 6 district career clusters
- 16 national career clusters & pathway information
- Job market information
- Post-secondary education/training information
- Financial Aid information & presentations to parents
- Development of skills in one or more career clusters/pathways
- Classroom and laboratory instruction

### Preparation 10-12th Grade

Students continue to assess and prepare for their identified Pathways through coursework and post-secondary planning using Bridges* Choices Planner for:

- 6 district career clusters
- 16 national career clusters & pathway information
- Job market information
- Post-secondary education/training information
- Financial Aid information & presentations to parents
- Development of skills in one or more career clusters/pathways
- Classroom and laboratory instruction

### Management Post-secondary/Life

Upon completion of high school, students will continue to:

- Attend/enroll in advanced education and training at universities, community colleges, technical schools, and apprenticeship programs
- Access Bridges* Career Information System for:
  - Cluster/Pathway/job title information
  - Job market information
  - Post-secondary education/training
  - Financial aid resources
  - Job search

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**Exploration**
- Guest speakers
- Student organizations
- Service learning projects
- College fairs
- Career fairs

**Preparation**
- Field Trips/Facility Tours
- Guest speakers
- Student organizations
- Service learning projects
- College fairs
- Work-based learning (job shadowing & internships)

**Management**
- Student/Professional organizations
- Service learning projects
- College fairs
- Career fairs
- Work-based learning (job shadowing & internships)

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**Identify, evaluate & define skills and strengths**
- Meet with counselor and parents to establish an Education & Career Action Plan (ECAP)
- Select and register for course work that aligns with career interests
- Access services provided by Career Center Specialists
- Choose Career Cluster that matches interests & strengths
- Select Pathway(s)
- Identify post-secondary goals and determine possible programs of study

**Meet with counselor & parents to analyze, evaluate & update Education & Career Action Plan (ECAP)**
- Select and register for course work that aligns with career interests & post-secondary plans
- Access services provided by Career Center Specialists
- Choose Career Cluster that matches interests & strengths
- Review Pathway & post-secondary requirements

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*GUHSD has partnered with Bridges, an online education and career information delivery system that provides students the opportunity to explore a vast network of work and education options through the Choices Planner program.
Career Pathways  A roadmap to your future

Key

Field
- The career fields were created to organize the school curriculum and communicate the broad categories of occupations within the career cluster system.

Cluster
- Each cluster represents a group of related industries and occupations in the Arizona economy.

Pathway
- Students choose a pathway that will prepare them for employment in the cluster that best fits their interests and abilities.

Arts and Communication
- Visual Arts
  - Photography
  - Art
  - 3-D Design
- Performance Art
  - Dance
  - Theater
  - Instrumental Music
  - Vocal Music
- A/V Technology and Communication
  - Graphic Communications
  - Publications
  - Journalism
  - Photo Imaging
  - Interactive Digital Media
  - Media Productions

Social and Human Services
- Education and Training
  - Education Professions
  - Early Childhood Education
- Human Services
  - Cosmetology
- Law, Public Safety and Security
  - Careers in Law Enforcement
  - Fire Science
- Government and Public Administration
  - AFROTC
  - NJROTC

Engineering and Industrial Systems
- Architecture and Construction
  - Drafting and Design Technology
  - Cabinetmaking
  - Welding Technology
- Science, Technology, Engineering and Mathematics
  - Engineering Sciences
- Transportation, Distribution and Logistics
  - Automotive Technologies
Not all classes or programs are offered at each high school campus.

**Hospitality and Restaurant Management**
- Culinary Arts
- Hospitality

**Health Services**
- Certified Nursing Assistant
- Health Careers Education
- Emergency Medical Technician
- Laboratory Assistant
- Medical Imaging

**Business Systems**
- Marketing, Sales and Entrepreneurship
  - Marketing
- Business Management and Administration
  - Accounting
- Information Technology
  - Network Technology
  - Software Development
Counselors work with each student to develop an individualized Education & Career Action Plan (ECAP). The ECAP will be updated regularly and include:

- Academic advisement
- Post-secondary planning for college & special programs
- Work-based learning & certification opportunities
- Scholarship & financial aid information & resources

Counselors review the following skills as needed with students:

- Time Management
- Organization
- Using Bridges Choices Planner software

Counselors work with students through personal advisement & the Bridges software to:

- Identify personal strengths & career interests
- Identify post-secondary options related to personal strengths & career interests
- Explore & identify career Pathways
- Provide job shadowing opportunities & career-related presentations

Counselors review the following skills as needed with students:

- Researching websites & other resources for career & post-secondary planning
- Identifying career goals

Counselors work with students on personal and social issues that include:

- Extracurricular activities such as student organizations & volunteer opportunities
- Citizenship
- Self-knowledge & understanding
- Personal goal setting (long & short-term)

Counselors provide individual guidance on:

- Problem-solving & decision-making
- Consequences of decisions/choices
- Effective communication skills
High School Counselors provide:
- One-on-one academic, career, personal, and social advisement
- Education & Career Action Plans (ECAP: 4-6 year plans)
- Post-secondary planning
- Eighth to ninth grade and twelfth to post-secondary transition plans
- Counseling for special education and 504 students
- Parent/student/teacher conferencing
- Advisement for the student-athlete
- Senior Handbook and/or Guidance Booklet for every student
- Help with registration for internet courses, dual enrollment, and community service opportunities
- Letters of recommendation for college entrance and scholarships

Social Workers provide:
- Communication between home, school, and community for students at risk
- Assistance to families, students and school staff with resolving attendance, behavioral/academic problems
- Assistance with accessing available resources
- Information and facilitation of referral services
- Drop-out prevention
- Home visits
- Interventions
- Accurate documentation and data
- Instruction and training as needed

Career Center Specialists provide:
- Career and college information
- Scholarship & financial aid information
- Scheduling of visits by college and military representatives
- Lessons and advisement regarding use of Bridges Planner and electronic portfolio
- Testing information & workshops
- Career testing & post-secondary placement
- Employment information
- Help with resume building & employment applications
- Summer enrichment & volunteer opportunities
- College and career events
- Career fairs

Career Development will lock a student into one career path.

Career Development is flexible & offers students many opportunities to research and experience different career areas and change their career goals.

Vision Statement
To guide and empower all students with the academic, career planning, and personal/social skills needed to become productive community members prepared to meet the challenges of their world.
What is Bridges?
Bridges is an online education and career information delivery system that has been serving educators, students and professionals with college and career planning products and services for 25 years. These products are used by over 14,000 schools, universities, and agencies nationwide to help individuals achieve academic and career success.

Choices Planner Program
GUHSD students will use the Choices Planner program that will help them build their futures as they compare, connect, and choose from a vast network of work and education options. Each student will receive an electronic portfolio that can be accessed from any computer with an internet connection.

Guideways
Each grade level of the Guideways features different steps students need to take to better prepare for school, work and life.
Graduation Requirements

The Glendale Union High School District diploma is designed to satisfy graduation requirements established by our governing school board and the State Board of Education. A student may pursue one of the three diplomas offered:

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<thead>
<tr>
<th>Standard Diploma</th>
<th>Advanced Diploma</th>
<th>Honors Diploma</th>
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<tbody>
<tr>
<td>• 4 English</td>
<td>• 4 English</td>
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</tr>
<tr>
<td>• 4 Math</td>
<td>• 4 Math</td>
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<td>• 3 Science</td>
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<tr>
<td>• 3 Social Studies</td>
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<td>• 6 Electives</td>
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<td><strong>22 credits</strong></td>
<td><strong>23 credits</strong></td>
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- Check college or university admission requirements
- 2.75 GPA or top 25% of class
- Meets prerequisites for ASU, NAU, U of A
- 3.0 GPA or top 25% of class
- 6 honor/AP Credits
- 2 Exceeds on AIMS
- Meets prerequisites for ASU, NAU, U of A

**State Assessments:**
All students are required by the state of Arizona to take and pass the state assessment tests in math, reading and writing in order to graduate.

**Assessments will pigeonhole students.**

**FACT**
Bridges is a nationally-renowned research-based program that provides students with many assessments that reveal information about their interests, skills and values. Students continue developing personal plans throughout high school and can repeat assessments.
The Glendale Union High School District provides each student the opportunity to develop an Education and Career Action Plan (ECAP). This ECAP document spans grades 9-12 and includes a record of all academic coursework, post-secondary plans, career goals and extra-curricular activities.

**EDUCATION AND CAREER ACTION PLAN**

<table>
<thead>
<tr>
<th>Doe, Jane</th>
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<tbody>
<tr>
<td>Student Name (Last, First &amp; MI)</td>
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<tr>
<td>123456789</td>
</tr>
<tr>
<td>Student ID #</td>
</tr>
<tr>
<td>Jones</td>
</tr>
<tr>
<td>Counselor</td>
</tr>
</tbody>
</table>

| Student Signature / Date |
| Parent Signature / Date |
| Counselor Signature / Date |

### FRESHMAN YEAR
- Honors English 1-2
- PE 1-2
- Algebra 1
- Honors Thinking Science 1-2

### EXTRAS:
- Art 1-2
- Spanish 1-2

### SOPHOMORE YEAR
- Honors English 3-4
- World History 1-2
- Geometry
- Honors Biology 1-2

### EXTRAS:
- Drafting & Design Technology
- Spanish 3-4

### JUNIOR YEAR
- Honors English 5-6
- US/AZ History
- Algebra 2
- Honors Chemistry 1-2

### EXTRAS:
- 3D Design 1-2
- Engineering Sciences

### SENIOR YEAR
- AP English 7-8
- US/AZ Gov/PE
- College Algebra
- Honors Physics

### POST-SECONDARY EDUCATION/CAREER PLAN
- University: Arizona State University
- Community College
- Training/Apprenticeship
- Workforce
- Other:

### EXTRA-CURRICULAR
- Skills USA
- Art Club
- Girls Soccer
- Job Shadowing

### COMMUNITY SERVICE
- Habitat for Humanity
- Key Club

ECAP is based on [ ] Standard Diploma  [X] Advanced Diploma  [ ] Honors Diploma

Form 220 (revised 5/6/2009)